

How to Apply to Graduate

There are two deadlines to apply to graduate to attend [convocation](#):
June Convocation: Apply between August 1 and March 31 (deadline **March 31**).
October Convocation: Apply between April 1 and July 31 (deadline **July 31**).

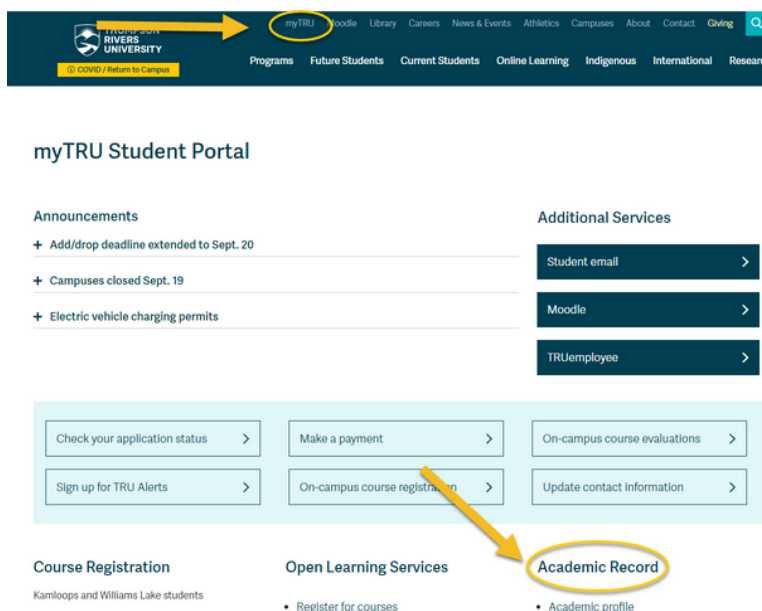
IMPORTANT!

- Ensure your address is correct prior to submitting application. If there are any changes to your address after you have applied, please email graduation@tru.ca directly with your new information and your TRU student number.
- If you are not attending convocation, please enter the address you wish to have your credential mailed to.
- Any [name change-forms](#) to be completed and returned to records@tru.ca.

Login to your [myTRU account](#)

Scroll down to
"Academic Record"

Click on
"Apply to Graduate"



The screenshot shows the myTRU Student Portal. At the top, there is a navigation bar with 'myTRU' circled in yellow. Below the navigation bar, there are several sections: 'Announcements', 'Additional Services', and a grid of service buttons. A yellow arrow points from the 'Academic Record' button in the grid to the 'Apply to Graduate' link in the 'Academic Record' menu on the right. The 'Academic Record' menu includes links for 'Academic profile', 'Final grades', 'Transfer credit summary', 'Apply to graduate' (circled in yellow), 'Course registration data form', 'Degree Works (TRU Program Plan)', 'Declaration of Major, Minor, and Concentration (Campus programs only)', and 'more services'.

Open Learning Services

- [Register for courses](#)
- [Current registrations](#)
- [Assignment marks](#)
- [Course extension request](#)
- [Exam applications](#)
- [>> More services for Open Learning Students](#)

Academic Record

- [Academic profile](#)
- [Final grades](#)
- [Transfer credit summary](#)
- [Apply to graduate](#)
- [Course registration data form](#)
- [Degree Works \(TRU Program Plan\)](#)
- [Declaration of Major, Minor, and Concentration \(Campus programs only\)](#)
- [>> more services](#)

Financial

- [Make a payment](#)
- [My account summary](#)
- [Medical & dental opt-out](#)
- [SIN for T2202](#)
- [T2202 tax form](#)
- [Request a refund](#)
- [>> more services](#)

Transcripts

- [View your transcript](#)
- [Order printed transcript](#)
- [View status of transcript requests](#)
- [>> more services](#)

Program Term Selection: Select the first term that is displayed.

Program Term Selection

Submit the term indicated below.

Register or update your TRU Alerts information here www.tru.ca/alerts. All TRU students on campus in Williams Lake and Kamloops are required to register.

Select a Term:

*if you are enrolled in multiple programs and are applying to graduate from the previous program, please select the term you started the program in.

Program Selection:

Confirm that your program, major, minor and any other applicable designations are correct.

Program Selection

Select the program for this graduation application. Check major, minor, concentration, honours and co-operative education designations. If not correct please do not continue and contact your program advisor. If the program displayed is **incorrect**, click the back button to select a different term. If the program is **still not displaying** correctly and there are no other terms to choose, please contact:

Certificates & Diplomas: graduation@tru.ca
Degrees: Contact your Program Advisor

Program Selection

Current/Last Studies:
Level: Undergraduate
Program: Bachelor of Arts, Psychology
Major and Department: Psychology, Arts

Continue



Graduation Date Selection:

This is where you will select the term you will have completed all requirements for graduation.

Graduation Date Selection

Select the term in which you plan to complete the requirements for graduation.

* indicates required field

Program

Current/Last Studies:

Level: Undergraduate

Program: Bachelor of Arts, Psychology

Major and Department: Psychology, Arts

Select the term in which you plan to complete the requirements for graduation

Term:*
None
None
Term: Summer 2022 (May-Aug)
Term: Fall 2022 (Sep-Dec)
Term: Winter 2023 (Jan-Apr)

Continue

[View Transcript](#) | [View Graduation Applications](#)

Follow the prompts on the next few pages and confirm:

- Whether you will be attending [convocation](#).
- Name (changed name? Submit [name change form](#) to records@tru.ca).
- Address (if this is incorrect - go back to main myTRU page and click "update contact information". Do this before submitting application).

Submit Application:

On the final page, ensure that all information is correct before selecting "submit request".

- If you do not meet requirements for the term you had hoped for, you can email graduation to have your grad application moved forward to the next term.